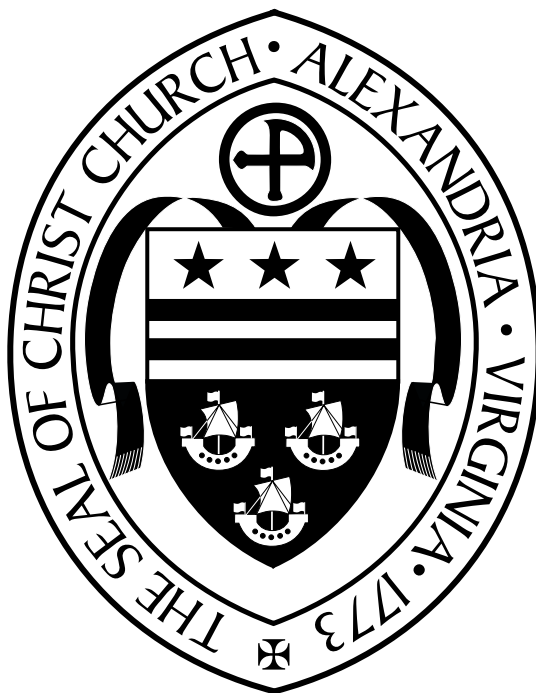




CHRIST CHURCH

ALEXANDRIA, VIRGINIA



Parish Report

Fiscal Year 2011

Presented October 2, 2011

From the Rector

There are many ways to measure the health of a parish. Spirit, service, worship vitality, and finances all play a part in understanding our lives together. Today we focus on the financial measure and the many blessings money provides to fulfill our mission.

Fiscal year 2011 ended June 30, with operating revenues exceeding \$2,200,000. More than \$1,800,000 came from individual donations. That is quite an accomplishment and it allowed us to support significant community outreach, worldwide mission, and the larger church as well as Christian education and parish fellowship. This revenue, large as it is, continues to represent a decline from prior years.

All of what we do represents our passions as people, and perhaps more importantly, as a congregation, as faithful children of God. Economic hardship surrounds us and we respond. We give of ourselves, our time, talent, and treasure. As one resource lessens, others are given new opportunities to flourish. A walk into the parish house any Wednesday or Thursday morning provides a powerful testament to the gift of time and

talent offered by so many in this faith community to the people of Alexandria through our Lazarus Ministry. Our ministries, those that build each of us up and those that reach well beyond our congregational borders, find creative ways to do God's work with less financial support. Trying as this can be, the challenge strengthens us and we are honored by the privilege to work together toward this noble goal.

Living fully in Christ requires us to commit to one another in this endeavor. Together we provide the financial support on which so many rely. Worship, music, outreach, mission, pastoral care, education, family ministries, and the administrative support that assists with everything depend on our collective generosity. Join me in financially supporting and fully participating in the life of this amazing church. You make the difference.



Faithfully,
The Rev. Pierce W. Klemmt
Rector

Table of Contents

	Page
Rector's Report.....	2
Senior Warden Report.....	3
Foundation Report.....	4
Gift Shop.....	4
Properties Report.....	5
Revenue & Expense Summary	6
Treasurer Report.....	7
FY 2013 Policy Letter.....	7
FY 2013 Budget Submission Process.....	8

Senior Warden's Report

We have much to celebrate in the life of Christ Church. Pierce began his 17th year as our rector, refreshed and renewed by his sabbatical. Ann took on new leadership responsibilities as senior associate rector. We gave great thanks for the ministries of the Rev. Erika Takacs, the Rev. Justi Schunior, and the Rev. Nick Myers as we wished them well in their new callings. Highlighting one of our amazing ministries, the Lazarus ministry helped 4,341 guests (more than a 15 percent increase over last year), providing emergency assistance and nourishing food. Our expanded food pantry is brimming with fresh produce donated by local farmers' markets and grocery merchants.

While we give thanks for these blessings and many more, our church has not been without its challenges. The economy continues to sputter and we continue our efforts to do the most with what we have. We are extremely grateful for the wisdom and competence of our finance committee, staff, and ministry leaders in their management and creative use of our resources. We are indeed fortunate to have an efficient budget process in place that will help guide our parish as we face the challenges ahead.

As we look to the future, your vestry is committed to advancing the mission of Christ Church: *Christ Church embodies God's unbounded love by embracing, liberating, and empowering people wherever they are and wherever they find themselves on their journey of faith.* At our June retreat, vestry members recommitted to the four pillars of membership agreed upon the previous year: As members of this church, we believe in weekly corporate worship and private prayer; study or ongoing learning about our faith; ministry, meaning that all baptized Christians are ministers and we are encouraged to participate in at least one of our parish ministries; and finally stewardship. We must be good stewards of all that God has given us by giving back through our time, talents, and treasure. Increasing Sunday attendance continues to be a high priority. Your vestry's guiding principles...worship, mission, engagement, and evangelism...will guide the life of our church despite any changes in goals, strategies, staffing, etc. We went one step further in our examina-

tion of our mission and guiding principles and established four key areas of strategic focus that will provide a lens through which we will evaluate current and new programming and resources: youth, families, young professionals, and lesbian/gay/bisexual/transgender (LGBT) community.

Hiring the Rev. Heather VanDeventer as interim associate rector for faith formation and evangelism, and Mary Beth Baylor as children and youth minister, will support and strengthen our youth and families focus areas. They have hit the ground running and already have exciting plans underway. We have just concluded an excellent and incredibly well-attended six-week forum series on the issues of welcoming the LGBT community. The overwhelming support with which this series was received is an indication of how important and relevant this issue is to our parish family.

Our dynamic new website is well underway with the exciting unveiling scheduled for this fall. It promises to be an invaluable tool in nurturing relationships within our parish family, in attracting new members (especially tech savvy young professionals and families) and in educating the world about the great work of our faith community. This year we successfully completed the preliminary work necessary to guide our decisions about the future use of the Fowler House. We have embarked on a strategic planning endeavor that will identify specific objectives to support our mission, guiding principles, and areas of strategic focus. Through this effort parish leaders will identify measurable short and long term goals and ways to implement them efficiently and effectively.

We are blessed with extraordinary clergy, talented and dedicated staff, and a parish family that deeply cares for one another and for the health and vitality of our historic Christ Church. We look forward to a new program year together full of dynamic worship, fulfilling faith formation, vibrant worship, and enriching programs for all members of our faith community.

On behalf of the vestry, please accept my thanks for all you do to serve God in this place.

Ann McMurray
Senior Warden

Christ Church Foundation

The foundation's mission is to support, benefit, care for, and maintain the buildings and grounds of Christ Church, and its missions in and outside of the parish. Quarterly transfers of over \$50,000 from the foundation enable the vestry to tackle a diverse range of projects that we could not otherwise afford. This year's projects included repair of the church gallery floor, upgrading security systems, and the website redesign now being implemented. Other ministries will report on those projects in more detail.

We have this small endowment (currently between \$4.5 and \$5 million) because church members continue to acknowledge the important role the church has played in their lives. Some do this through regular contributions; others provide for a gift to the foundation in their end of life planning. The foundation trustees *urge* everyone to engage in end of life planning, starting with a discussion with clergy and a visit to the foundation section of the parish website.

The foundation is chartered as a not-for-profit entity and the trustees take governance responsibilities seriously. Early in 2011, Jack Wilmer and Ted Ellett, two strong leaders and faithful trustees completed their service as trustees. We are thankful for their service and happy to report that the vestry appointed as their replacements Rawles Jones and Will Edington, who are already active contributors to our work and at our meetings.

Even in these shaky financial times, your foundation is strong. We are sincere in our advocacy for deliberate and considered end of life planning; only a small part of this planning involves money. The process of getting one's affairs in order is an important part of each person's spiritual journey. The clergy and trustees welcome your questions.

Stetson Tinkham
President

Gift Shop

The Gift Shop has experienced slower sales in 2011 resulting in lower donations than in the past. We have met our obligations to ARHA Senior Services for \$1,120, Lazarus Ministry for \$1,600, and Meals on Wheels for \$2,000. The Campaigna Center received \$300 and \$60 went to TWIG.

Volunteers attended the Philadelphia Gift Show in July and purchased items for the holidays. These items will be featured at the annual Birthday Bash on Sunday, November 6, in the Meade Room. Samples of soup and dip mixes, jams, jellies, and mustards will be available. The Meade Room will be festively transformed with holiday decorations, nativity sets, advent calendars, Christmas cards and paper products, gift items, and more. Our parishioners are so supportive of this event and their generosity provides funds for our donations. We are thankful that the congregation has stood by us in this roller coaster economy. We know every dollar counts and we truly appreciate your loyalty.

Dedicated volunteers put in countless hours welcoming customers, working the cash register, pricing and displaying new merchandise, and keeping the shop clean and inviting. We thank them all. We are grateful to the clergy and staff for their support, especially the creative announcements during Sunday services that emphasize the Gift Shop.

Kathy Moore
Joyce Soyster

Properties Committee

We enter this fiscal year adequately funded largely due to the generosity of the Christ Church Foundation. Our funding in blessed and our primary challenge is to professionally manage multiple projects simultaneously. We are also blessed to have Michelle Cox on staff to oversee much of this work. Your committee completed the following major projects:

- Rebuilt the church balcony floor
- Upgraded security by placing cameras at strategic locations throughout the campus
- Installed power surge protectors in the church and parish hall
- Restored damaged roofs
- Refurbished churchyard lights
- Realigned and rebuilt the church pulpit foundation

Upcoming projects include:

- Replacement of the parish hall and church boiler
- Voice amplification in the church
- Installation of an adjustable lectern for the church pulpit
- Upgrade our key system to monitor building access
- Installation of new signs for the church campus
- Implementation of a new website

Projects require careful planning, attention to detail,

meticulous oversight, and cooperation of staff and parishioners. Last year's skilled leadership came from Lori Quill, Jim Hartz, Beverley Stanley, John Ausink, Jane Gilchrist, Jim Arrison, and several staff members.

Ongoing projects for this year include:

- Prevention of water leaking into the Fowler House
- Replacement of outside hardware for select doors
- Inventory of church property
- Continue the investigation of a new HVAC system for the Parish Hall and church
- Clean the church basement and repair the church outside doors
- Redesign the church pew racks to better hold name cards and forms
- Repair churchyard walkways
- Complete the landscaping of the swale at our Wilkes Street Cemetery

We also routinely work on important maintenance items. Your committee needs your help. Those willing to assist with clearly defined projects that have true end-dates, please contact me at 703-629-5476. You'll find it fulfilling and rewarding. You are needed! Please volunteer now.

Barry Stauffer,
Chairperson

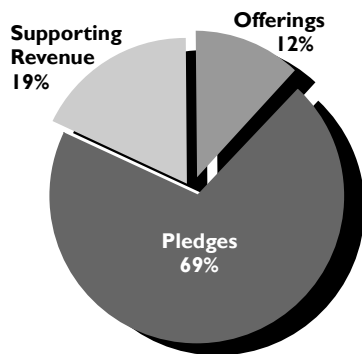
Revenue & Expense Summary—Salaries allocated

Fiscal Year 2011 (ended June 30, 2011) numbers are unaudited at this time

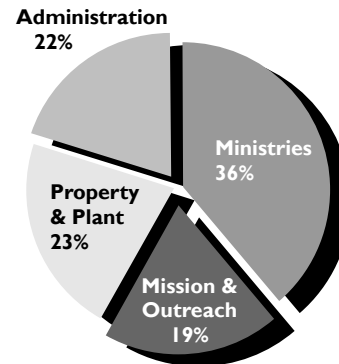
	Description	FY12 Budget	FY11 Actual	FY10 Actual	FY09 Actual
REVENUES		Annual	Annual	Annual	Annual
	Offerings	\$263,000	\$229,087	\$279,571	\$310,536
	Pledges	\$1,496,366	\$1,636,471	\$1,605,763	\$1,671,793
	Supporting revenue	\$417,200	\$416,057	\$425,209	\$470,918
	TOTAL	\$2,176,566	\$2,281,615	\$2,310,542	\$2,453,246
EXPENSES	Ministries	\$790,681	\$791,539	\$813,144	\$901,820
	Mission and Outreach	\$413,128	\$482,201	\$488,322	\$470,031
	Property and Plant	\$489,165	\$525,443	\$490,025	\$494,745
	Administration	\$483,592	\$477,925	\$496,355	\$492,511
	TOTAL	\$2,176,566	\$2,277,109	\$2,287,847	\$2,359,106
Revenues minus Expenses		—	\$4,507	\$22,695	\$94,140
Salaries and benefits are included in expense lines. Total salaries and benefits numbers are shown here as a point of reference:		\$1,413,729	\$1,372,074	\$1,356,975	\$1,369,887

Charts below represent 2012 Budget

REVENUES



EXPENSES



Revenue & Expense Summary—Salaries not allocated

Fiscal Year 2011 (ended June 30, 2011) numbers are unaudited at this time

	Description	FY12 Budget	FY11 Actual	FY10 Actual	FY09 Actual
REVENUES		Annual	Annual	Annual	Annual
	Offerings	\$263,000	\$229,087	\$279,571	\$310,536
	Pledges	\$1,496,366	\$1,636,471	\$1,605,763	\$1,671,793
	Supporting revenue	\$417,200	\$416,057	\$425,209	\$470,918
	TOTAL	\$2,176,566	\$2,281,615	\$2,310,542	\$2,453,246
EXPENSES	Ministries	\$89,477	\$110,996	\$128,143	\$139,663
	Mission and Outreach	\$258,810	\$332,430	\$338,105	\$353,503
	Property and Plant	\$264,700	\$307,592	\$295,978	\$323,536
	Salaries	\$1,413,729	\$1,372,074	\$1,356,975	\$1,369,887
	Administration	\$149,850	\$154,017	\$168,646	\$172,518
	TOTAL	\$2,176,566	\$2,277,109	\$2,287,847	\$2,359,106
Revenues minus Expenses		—	\$4,507	\$22,695	\$94,140

Treasurer Report

On June 30th we completed a dynamic and challenging fiscal year with revenues \$4,507 greater than expenses. Our auditors confirmed the efficiency and accuracy of our FY 2010 finances. Several finance committee members stepped-down; others graciously volunteered. The vestry met head-on a difficult projected revenue shortfall in the mid-year review. Jim Totten successfully completed more than five years of exemplary service on the finance committee and as treasurer.

As a result of this year's successful audit and our sustained record of proper accounting procedures, the auditors from Badger, Sumrall & Company have agreed that a less formal audit will suffice next year.

For several years, the church has carried a \$200,000 loan from the Foundation at 5 percent interest. We repaid this debt in June and are most grateful to the Foundation for their continued financial support.

We are blessed with efficient planning, programming, and budgeting procedures. The senior staff, ministry leaders, and finance committee work tirelessly to balance our scarce revenues with ever increasing ministry and support needs. Recently, Abbie Arms and Kitty Dillon left the finance committee after serving several years. Fortunately, Nan Lawson, Greg Woodford, and David Gauthier have volunteered and joined the committee. Our programs are only effective if they are executed efficiently. Thankfully, our finance office is staffed with two singularly qualified professionals, Stephanie Kelly and Alesha Jordan. Their unfailing attention to detail and accurate bookkeeping are true blessings.

On page 8 you will see several displays of your FY 2012 program. We are optimistic that revenues from pledges will be stronger than last year but have funded our programs conservatively based on three and five year revenue trends. At mid-year, we will review all of our program expenses and adjust accordingly.

Christ Church is a strong, dynamic parish attempting to serve the Lord by supporting those less fortunate in Alexandria and beyond. Your finance committee, senior staff, ministry leaders, and finance office promise to do all in our power to enable these good works.

Jim Arrison
Treasurer

Fiscal Year 2013 Budget Submissions

Policy Letter

Dear Parish Ministry Leaders:

With the approaching fall, we start anew the planning process that will produce our 2013 fiscal year budget (July 1, 2012 through June 30, 2013). We are deeply grateful for your dedication and loving commitment to our parish community over these past months and years. Your Vestry recognizes that it has indeed been a difficult challenge to fulfill your ministry's needs with fewer resources, and we greatly appreciate how you have carefully and creatively carried on the good work of Christ Church.

As we look to the future, the vestry is committed to advancing the mission of Christ Church: *Christ Church embodies God's unbounded love by embracing, liberating and empowering people wherever they are and wherever they find themselves on their journey of faith.* With this as our foundation, we will continue our efforts to discern how Christ Church can and should do God's work in Alexandria and beyond.

In addition to our commitment to uphold the four pillars of membership—weekly corporate worship and private prayer, faith formation, participation in ministry and stewardship—our discernment will be further informed by the need to strengthen our core community, to attract and retain newcomers, and to nurture our relationships with God and one another. It is through an inclusive and welcoming church that we will build a stronger community of faith to do God's work into the future.

Your vestry's guiding principles—worship, mission, engagement and evangelism—will guide the life of our church despite any changes in goals, strategies, staffing, etc. At our June retreat, we went one step further in our examination of our mission and guiding principles and established four key areas of strategic focus that will provide a lens through which we will evaluate current and new programming and resources: youth, families, young professionals and the LGBT community.

Throughout this year, a revitalized strategic planning committee will identify specific objectives that support our mission, guiding principles and areas of strategic focus. Measurable short and long term goals will be identified along with ways to implement them efficiently and effectively over the next several years.

Keeping in mind that each committee and ministry should demonstrate careful stewardship of our funds, the beginning of a new budget cycle also presents a unique opportunity for creativity and vision. Toward these ends, submissions for budget support for the 2012–2013 program year will be evaluated and prioritized according to the following criteria:

Programs and ministries that demonstrate strategies to enrich and support our youth and our families will be given priority.

Programs and ministries that show the potential for attracting young professionals and nurturing their active participation in our parish community will be given priority.

Programs and ministries that demonstrate strategies to include and warmly welcome the LGBT community will be given priority.

The vestry and finance committee will use the same process that has been in place the last several years. The schedule on which you will proceed is included in this package, and the finance committee will be sending you format instructions for your program proposals shortly. Vestry and finance committee members are available to help you with the development of your programs. Please let them know if they can assist you.

With thanksgiving for all you do to support and grow Christ Church and the work we do for God’s kingdom, we are faithfully yours,

The Rev. Pierce W. Klemmt,
Rector

Ann H. McMurray,
Senior Warden

Fiscal Year 2013 (July 2012–June 2013) Budget Submission Process

Each committee/mission/staff lead will complete a budget submission form. Submission should include:

- Purpose of the request
- FY 2013 objectives, focusing on objectives in the senior warden/rector policy letter
- how funds will be used to help achieve these objectives
- specific amount requested of the vestry for each program during FY 2013

Committee planning and budget submissions are due to Michelle Cox by Thursday, November 10, 2011. Send electronic submissions to Michelle at mcox@ccalex.org.

PROGRAMMING, PLANNING, AND BUDGETING TIMELINE FOR FISCAL YEAR 2013 BUDGET

DEADLINE	ACTION
September 24, 2011	Policy and fiscal guidance letter from senior warden & rector to all ministry and staff budget managers.
November 10, 2011	Program Planning and Budget submissions due to mcox@ccalex.org
November 28, 2011	Completed budget submissions are forwarded to budget coordinators, vestry, and finance committee.
December 6, 2011	Program review meeting to confirm understanding of FY13 program goals. Vestry liaisons meet with staff and lay leaders during these one-on-one meetings. (Begins in Meade Room)
January Vestry Meeting	Vestry leads present their findings and recommendations to the vestry at their January meeting. Vestry identifies program priorities and guiding policies. From this, the finance committee prepares a consolidated workbook of budget requests.
February	Finance committee advises budget coordinators of likely available funds. Finance committee reviews FY12 budget execution to determine impact on FY13 planning.
March	Finance committee provides proposed budget revisions to budget coordinators for review and discussion. Budget coordinators revise program requirements or submit written rationale for additional funds to finance committee chair.
April Vestry Meeting	Finance committee chair presents finance committee prepared proposed FY13 budget. Proposed budget is held for consideration for a vestry vote in May.
May Vestry Meeting	Final FY13 budget approved by vestry



118 N. Washington St.
Alexandria, VA 22314
703-549-1450
www.HistoricChristChurch.org